



REHAB Fair 2016
21-25 Dec, 2016
Information and Code of Conduct

Date: 10 Dec, 2016

1. Location

The Fair will be held at Bangabandhu International Conference Centre (BICC), Agargaon, Dhaka.

2. Duration and timing for the visitors

The duration of the Fair will be for Five days from 21-25 Dec, 2016. The Fair will remain open to the visitors from 10:00 am to 9:00 pm. On the Opening day (21 Dec, 2016) it will open at 11:00 am.

3. Size of stall

The typical size of the stall for the Co-sponsors will be 16' (length) x 8' (width) x 8' (height) & regular stalls will be 8' (length) x 8' (width) x 8' (height).

4. Timing for stall decoration

Participants will be allowed to start their stall decoration from 05:00 pm to 11:00 pm on 20 Dec, 2016. All decoration works must be finished at least 3 hours before Fair Opening.

5. Facilities provided by REHAB at each stall

- a. Eight (08) chairs and two tables for co-sponsors stalls & Five (05) chairs and one table for regular stalls. The tables will be covered with cloth. There will be two tables for corner stalls.
- b. Two (02) Tube lights, One (01) 5 amp socket, 01 (one) Stand fan will be available to facilitate electrical connections.
- c. REHAB will provide security at the exhibition area during and after the fair hours.

6. Code of conduct for the participants

- a. The stall number, signboard/ fascia will be the same for all the participants. The authority will not allow any item or additional decoration for the stall other than the decoration provided.
- b. Deviating from the design (length / width / height) is not allowed. No deviation is allowed by any individual participant.
- c. Stall decoration must be completed by the stipulated time mentioned in Para 4 above. After that the venue will be locked and handed over to security. No one will be allowed in the venue before or after the Fair scheduled time.
- d. Dismantling of stalls must be completed by 10:30 pm on 25 Dec, 2016.
- e. The participants must abide by the REHAB safety and security regulations/ instructions.
- f. Food is not allowed in the Fair premises. Authority will provide lunch and snacks to participants (for 05 days) in the designated area. Evening snacks will be served to food court for all participants. The food packet for co-sponsor stall will be 08 & regular stall 05 (Lunch Time: 1:30 pm to 2:30 pm & Refreshment Time: 4:30 pm to 6:00 pm).

REAL ESTATE & HOUSING ASSOCIATION OF BANGLADESH

Head Office : National Plaza (5th & 6th Floor), 1/G Free School Street, Sonargoan Road, Dhaka-1205. Tel : 88-02-9662114
9662482, 9669897, 9677877, 9663458, Fax : 88-02-9614606, E-mail : info@rehab-bd.org, web : www.rehab-bd.org

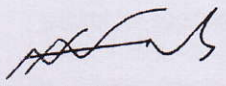
Chittagong Regional Office : VIP Tower (2nd Floor), 125 Chatteweshary Road, Kazir Dewri, Chittagong, Bangladesh.
Tel : 031-2853522, 2868829, Fax : 031-2853622, E-mail : ctg.region@rehab-bd.org, rehabctg@yahoo.com

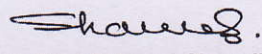




- g. All participating companies will please display the approved letter of concerned authority (if needed) and under process project papers in their stalls so that the prospective buyers/ clients/ visitors get an appropriate idea of their products/ projects.
- h. **PARTICIPATING COMPANIES ARE REMINDED THAT SELLING/ ADVERTISING/ PROMOTING PLOTS / FLATS, NOT DULY APPROVED BY CONCERNED AUTHORITY IS STRICTLY PROHIBITED IN REHAB FAIR. ALL PARTICIPATING COMPANIES HAVE ALREADY GIVEN A WRITTEN UNDERTAKING TO FOLLOW THIS RULE. VIOLATION OF THIS RULE WILL RESULT IN INSTANT CANCELLATION OF STALL ALLOTMENT AT ANY STAGE OF THE FAIR.**
- i. 05 (Five) Nos. ID card will be provided by Fair Authority for each participating company for regular stalls & 08 (Eight) Nos. ID Card for Co-sponsors stalls.
- j. **The following acts, or such other acts / actions that disrupt the normal affairs of the fair are strictly Prohibited:**
- I. Advocacy / counseling outside the stall or calling towards the stall.
 - II. Distribution of promotional items from common area, entrance etc.
 - III. Audio hazards like music jingle etc.
 - IV. Light hazards like neon sign, flash etc.
 - V. Multimedia projector, any LCD monitor, structural project dummy & Interior Design are not allowed in the stall. (Only for REHAB Member)
 - VI. Use of any instrument which creates noise and high sound, disrupts audibility etc.
 - VII. The total number of representatives of each participating organization/ company will ensure 05 (five) participants in the regular stall & 8 participants in the co-sponsor stall at a time.
 - VIII. Only one representative from each participating organization/ company will be allowed to attend the formal Opening Ceremony. The invitation cards must be shown for security reasons and the card is not transferable.
 - IX. Participants will be responsible for any damage caused either to the venue/ stall or any part of the fair premises, and as a consequence, compensation have to be borne by the respective participating organization/ companies as mutually decided by REHAB.
 - X. Participants will ensure the safety and security of Desktop, Laptop, Monitor, TV, DVD Player, Mobile Phones and any other costly items and equipments. REHAB will not ensure the security and safety of any valuable item of individual stall.
 - XI. All participants will please abide by the rules and regulations of REHAB Fair Standing committee.
7. **Right of REHAB Fair Standing Committee.**

THE REHAB FAIR STANDING COMMITTEE RESERVES THE RIGHT TO SHUT DOWN ANY STALL DURING THE FAIR DUE TO VIOLATION OF THE "CODE OF CONDUCT" WITHOUT ASSIGNING ANY REASON, THEREOF.


Nurun Nabi Chowdhury (Shaon), MP
Sr. Vice President, REHAB.


Md. Shakil Kamal Chowdhury
Chairman, Fair Standing Committee, REHAB.

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